

### RESOLUTION ON NOTICE OF FEES

The Town Board of the Town of Richford, Waushara County, Wisconsin, by this resolution, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, resolves and orders as follows:

The following fees for satisfying record requests under s. 19.35, Wis. Stats., are established:

- |   |                              |
|---|------------------------------|
| ▪ Cost of transcription and reproduction                  | \$.25 per page               |
| ▪ Cost of photography and photographic processing         | Actual Cost incurred         |
| ▪ Cost of locating a record if the cost is more than \$50 | \$10.00/hour                 |
| ▪ Cost of shipping and mailing of any copy or photograph  | Actual Cost incurred         |
| ▪ Cost of NFS Check                                       | Actual Cost incurred         |
| ▪ Special Assessment Letter                               | \$20 each                    |
|   | ▪ \$40 rush less than 3-days |

Under s. 19.35 (3) (f), Wis. Stats., prepayment by a requester of any fees imposed under s. 19.35 (3), Wis. stats., is required if the total amount exceeds \$5.00

This resolution rescinds all previous resolutions.

The town clerk shall properly post or publish this resolution as required under s. 60.80, Wis. stats.

Adopted August 6, 2018.